



NEW ALRESFORD TOWN COUNCIL

Alresford Recreation Centre, The Avenue, Alresford, Hampshire, SO24 9EP
Tel: 01962 732079 Website: www.newalresford-tc.gov.uk

Minutes of the Meeting of Operations and Resources Committee held on Tuesday 11th February 2025 commencing at 7.00 pm

| Name | Present | Apologies |
|--------------------|---------|-----------|
| Cllr Evans (Chair) | ✓ | |
| Cllr Bean | ✓ | |
| Cllr Dakin | | ✓ |
| Cllr Eager | | |
| Cllr Weston | ✓ | |

IN ATTENDANCE: Sarah Johnson (Deputy Clerk) and Cllr Jeffs

O24/009 **APOLOGIES FOR ABSENCE**

RESOLVED: To accept apologies from Cllr Dakin

O24/010 **INTERESTS AND DISPENSATIONS**

None

O24/011 **PUBLIC PARTICIPATION**

None

O24/012 **MINUTES OF THE LAST MEETING**

RESOLVED: To approve the minutes of the Operations and Resources committee meeting on 14th January 2025

O24/013 **LIFT REPLACEMENT, ALRESFORD RECREATION CENTRE**

The committee reviewed four quotes to replace the lift at Alresford Recreation Centre. The current lift is nearing the end of its life.

RESOLVED: To recommend to Council that the quote from Elite Lift Solutions for the installation of an Aritco platform lift is approved, at a cost of £21,460

O24/014 **HEALTH AND SAFETY HANDBOOK AND POLICY**

The committee reviewed the Health and Safety handbook and policy.

RESOLVED: To recommend to Council that the Health and Safety handbook and Health and Safety policy be adopted

O24/015 **CCTV POLICY**

The committee reviewed the CCTV policy.

RESOLVED: To recommend to Council that the reviewed CCTV policy is approved

O24/016 **SCOPE OF LOBBY REFURBISHMENT WORKS**

The committee agreed that the scope of the lobby refurbishment project is: Replacing tiled floor, removing obsolete equipment/ signs, plaster boarding walls, replacing ceiling tiles and refreshing ceiling trim, painting walls and wooden wall trim, replacing doors and renewing the radiator.

Action: The Clerk will obtain quotes from building companies to undertake all the work

O24/017 **KITCHEN COOKER, ALRESFORD RECREATION CENTRE**

The committee reviewed options/ quotes to improve the first-floor kitchen ventilation in relation to the cooker. This relates to a health and safety matter. Options were either installing a new extract canopy/ passive return air system over the existing gas cooker or replacing the gas cooker with an electric cooker and installing either a new wall fan or new extract canopy.

RESOLVED: To approve the quote from Kitchen Ventilation Systems for the installation of an Extract Canopy and Passive Return Air for the existing gas cooker, at a cost of £4522

Chair

Date: