



NEW ALRESFORD TOWN COUNCIL

Alresford Recreation Centre, The Avenue, Alresford, Hampshire, SO24 9EP
Tel: 01962 732079 Website: www.newalresford-tc.gov.uk

Minutes of the Property Committee held on Tuesday 20 May 2025 commencing at 7.00pm

| Name | Present | Apologies |
|--------------------|---------|-----------|
| Cllr Byrne | ✓ | |
| Cllr Bean | ✓ | |
| Cllr Dakin | | ✓ |
| Cllr Evans (Chair) | ✓ | |
| Cllr Flood | | ✓ |
| Cllr Jeffs | | ✓ |
| Cllr Jones | ✓ | |
| Cllr Sprott | | ✓ |
| Cllr Weston | | ✓ |

IN ATTENDANCE: Sarah Johnson, Deputy Clerk

PR25/001 **APOLOGIES FOR ABSENCE**

RESOLVED: To accept apologies from Cllr Dakin, Flood, Jeffs, Sprott and Weston

PR25/002 **INTERESTS AND DISPENSATIONS**

None

PR25/003 **PUBLIC PARTICIPATION**

None

PR25/004 **TERMS OF REFERENCE PROPERTY COMMITTEE**

The Committee reviewed the Terms of Reference and have no suggested amendments.

PR25/005 **ROTARY REQUEST**

The committee considered a request from Alresford Rotary to allow vendor stalls in Arlebury Park car park to sell hot drinks, food and glow lights at the annual fireworks night event.

RESOLVED: To draw up a vendor policy for consideration at Town Council, and following this to arrange a meeting with Alresford Rotary.

Cllr Evans will assist the Deputy Clerk with drawing up a vendor policy.

PR25/006 **EMERGENCY LIGHTING, ALRESFORD RECTREATION CENTRE**

The committee reviewed three quotes based on the scope of works prepared by Elite Fire and Electrical, for renewing the emergency lighting at Alresford Recreation Centre.

It was highlighted that it was unclear whether all quotes included costs for removing the obsolete equipment. This will be clarified by the Deputy Clerk and the three quotes brought for consideration at the next Town Council meeting, due to them being over the limit that can be approved by Committee.

PR25/007 **LOBBY REFURBISHMENT, ALRESFORD RECREATION CENTRE**

The Clerk confirmed that three quotes had been sought for the lobby refurbishment and only one has been received. This quote was reviewed.

The Deputy Clerk will seek to obtain additional quotes in advance of the next Town Council meeting and clarify various technical details on the quote received.

Cllr Evans will draw up a scope of works.

PR25/008 **GENERAL RISK ASSESSMENT**

The committee reviewed the actions identified in the annual health and safety risk assessment undertaken by Worknest. Progress on actions will be reviewed at each meeting of the Property Committee.

PR25/009 **EV CHARGING POINTS, ARLEBURY PARK CAR PARK**

Cllr Bean updated the committee on a positive site visit to Broughton to meet with the Parish Council and look at the EV charging points installed by Believ.

RESOLVED: To approve asking Believ to progress with the EV charging point lease and approve approaching Winchester City Council to alter (if required) the Arlebury Park car park agreement

PR25/010 **KITCHEN COOKER, ALRESFORD RECREATION CENTRE (024/017 REFERS)**

The committee had approved the installation by Kitchen Ventilation System of an Extract Canopy and Passive Return Air for the existing gas cooker in the ARC first floor kitchen, at a cost of £4522 (024/017).

Since then, the Council's health and safety consultants Worknest have advised that the safest option for the premises, and the easiest to manage, is to change from a gas oven to electric.

RESOLVED: To approve the quote from Kitchen Ventilation System for purchase and installation of an Extract Canopy and Passive Return Air for an electric oven, at a cost of £4407

RESOLVED: To approve the purchase of a Lincat Silverlink 600 range electric oven at a cost of £2559.56 from Alecta Technical Solutions

PR25/011 **PLAYGROUND INSPECTION REPORTS**

The Clerk provided an overview of the annual playground inspection reports, which are available on the Town Council website.

The Caretaker is undertaking most of the actions identified through the reports. The Deputy Clerk will initiate replacing the rope net on the Wicksteed multiplay unit at Arlebury Park playground, and obtain quotes for repainting play equipment at Arlebury Park and Sun Hill Recreation Ground, and professionally cleaning the wet pour surfaces at Sun Hill.

The committee were asked to consider the timber boat at Arlebury Park playground, and whether this should be repaired or replaced.

PR25/012 HIRE OF PUBLIC OPEN SPACES POLICY

RESOLVED: To approve the Hire of Public Open Spaces for Exercise Classes and One Off Small-Scale Sports Events policy

PR25/013 PUBLIC TOILETS. STATION ROAD

The committee reviewed the letter from Winchester City Council (WCC) about cleaning and asset transfer options for the public toilets on Station Road. From 2026/2027 NATC will be responsible for all costs related to the Public Toilets.

The committee have not had time to review the options proposed before the deadline given by WCC, and for the present time will remain in the cleaning contract with no change to service delivery. Following the tendering from WCC for a new cleaning contractor and greater clarity about costs, the Council may wish to reconsider options for the public toilets and investigate possible funding opportunities.

PR25/014 ARLEBURY LEASE

RESOLVED: To delegate Cllr Evans and Cllr Byrne to begin lease negotiations with The Arlebury

The meeting closed at 8.45 pm

Chairman

Date: