



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of New Alresford Operations and Resources Committee held on Tuesday 15 March 2022 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)		✓(Virtual)	
Cllr Bean (AB)	✓		
Cllr Divall (KD)	✓		
Cllr Gordon Smith (RGS)	✓		
Cllr Weston (MW)		✓	

ALSO PRESENT: Marcia Phillibert – Town Clerk/RFO

Councillor Steve Deeming

The Chair welcomed all present to the meeting virtually

OR21/111 Apologies for absence.

Apologies were received from Cllr Weston and Evans

RESOLVED: That apologies are accepted for Cllr Weston and Evans

Proposed: KD		Second: AB	
For: All	Against:	Abstain:	

OR21/112 Dispensations for disclosable pecuniary interests under Section 33 of the localism act 2011.

The Clerk advised nothing received

OR21/113 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

OR21/114 Public participation

No members of the public present

OR21/115 Approve the minutes and recommendations of the Operations and Resources Committee held on 08 February 2022.

RESOLVED: That the minutes and recommendations of the Operations and Resources committee held on 8 February 2022 is approved.

Proposed: KD		Second: AB	
For: All	Against:	Abstain:	

OR21/116 Clerks Report

The Clerk provided an update regarding website

The Clerk's report was noted.

OR21/117 Chairs' update

The Chair is unable to attend the strategy meeting scheduled for next week. The strategy is important to the council progressing and moving forward.

OR21/118 Review the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure, Purchase Ledger and Payments Reports as of 28 February 2022

The reports were reviewed.

Recommendation: That the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure, Purchase Ledger and Payments Reports as of 28 February 2022 are referred to Town Council for approval

Proposed: KD	Second: AB	
For: All	Against:	Abstain:

OR21/119 Review projected end of year financials

To purchase a new laptop to a maximum value of £1200

To purchase two new bench slats sets (7 Slats) to a maximum value of £2000

To purchase map and finger posts for Arlebury Park to a maximum value of £1500

To conduct repairs to the plumbing focusing on toilets and sinks to a maximum value of £1750.

**RESOLVED: That the Clerks arranges for the purchase and repairs of
A new laptop to a maximum value of £1200**

Two new bench slat sets (7 Slats) to a maximum value of £2000

Purchase map and 2 x finger posts for Arlebury Park to a maximum value of £1500

To conduct repairs to the plumbing focusing on toilets and sinks to a maximum value of £1750.

Proposed: RGS	Second: KD	
For: All	Against:	Abstain:

OR21/120 Review and approve Operations and Resources Committee Terms of Reference

RESOLVED: That the Terms of Reference for the Operations and Resources Committee be approved and referred to Town Council for formal approval.

Proposed: AB	Second: KD	
For: All	Against:	Abstain:

OR21/121 Review and approve Arlebury Park Car Park agreement

The WCC car park agreement was reviewed. That the maintenance fee is split equally 50/50, the 2 hours free parking remains, and Saturday charging is applied to Arlebury park to fall in line with the other Alresford car parks. That there is no run over clause and there is a break clause in the agreement. That the agreement is kept short 3 years.

Recommendation: That the amendments to the agreement are made that the maintenance fee is split equally 50/50, the 2 hours free parking remains, and Saturday charging is applied to Arlebury park to fall in line with the other Alresford car parks. That there is no run over clause and there is a break clause in the agreement. That the agreement is kept short 3 years and referred back to Winchester City Council.

OR21/122 Review Vodafone mast Heads of Terms

Vodafone Heads of Terms reviewed. For a valuation to be undertaken by professional valuer.

Recommendation: That a professional valuation is sought prior to responding to Vodafone.

OR21/123 Exclude member of the public

RESOLVED: That the public are excluded from the meeting due to the confidential nature of the business about to be transacted.

Proposed: KD	Second: RGS	
For: All	Against:	Abstain:

OR21/124 Staff Annual wage increase

The NJC pay scales have finally been agreed at 1.75% increase for all staff. That the pay is backdated to 1 April 2021 for all members of staff including ex-employees.

RESOLVED: That all staff including ex-employees receive the annual pay award of 1.75% backdated to 1 April 2021 is approved and referred to Town Council for formal approval.

Proposed: RGS	Second: AB	
For: All	Against:	Abstain:

Recommendation: That National Association of Local Councils (NALC) is notified of the disappointment in receiving this agreement a year after it was due. Times have changed and inflation is currently higher.

OR21/125 Staff update

An update was provided on the phased return to work of a member of staff. Other options debated to ensure a review is undertaken at six months, and possibility of restructuring the office.

Recommendation: COVID Risk Assessment to be updated. That staff do not return to work unless after 5 days isolation and have two negative COVID test at least 24 hours apart. COVID testing will be at council cost.

The meeting concluded at 21:22 hours.

Date of next meeting will be held on Tuesday 12 April 2022, commencing at 7.30pm