



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
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Minutes of the meeting of New Alresford Operations and Resources Committee held on Tuesday 8 February 2022 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)	✓		
Cllr Bean (AB)	✓		
Cllr Divall (KD)	✓		
Cllr Gordon Smith (RGS)		✓	
Cllr Weston (MW)	✓		

ALSO PRESENT: Sarah Johnson, Deputy Clerk

The Chair welcomed all present to the meeting.

OR21/095 Apologies for absence.

Apologies were received from Cllr Gordon-Smith

RESOLVED: That apologies are accepted

Proposed: SE	Second: AB
For: All	Against: Abstain:

OR21/096 Dispensations for disclosable pecuniary interests under Section 33 of the localism act 2011.

The Clerk advised nothing was received

OR21/097 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No declarations made

OR21/098 Public participation

No members of the public present

OR21/099 Approve the minutes and recommendations of the Operations and Resources Committee held on 11 January 2022.

RESOLVED: That the minutes and recommendations of the Operations and Resources committee held on 11 January 2022 is approved.

Proposed: KD	Second: AB
For: All	Against: Abstain:

OR21/100 Clerks Report

The Clerk's report was reviewed, and updates provided.

The Clerk will confirm that the asset register has been updated to show Stratton Bates pavilion as a Stratton Bates Charity asset, which New Alresford Town Council hold as a sole corporate trustee.

The New Alresford Town Council Strategy project sits under 'Town Council', not 'Operations and Resources'.

The Clerk will confirm if works to the plumbing in the changing rooms have been undertaken by the Rugby Club.

OR21/101 Chairs' update

Nothing to update

OR21/102 Review the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure, Purchase Ledger and Payments Reports as of 31 January 2022

The reports were reviewed.

Recommendation: That the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure, Purchase Ledger and Payments Reports as of 31 January 2022 are referred to Town Council for approval

OR21/103 Tender for Alresford Recreation Centre Roof works

The tender document for roof works at Alresford Recreation Centre prepared by Ridge was reviewed.

Recommendation: Ridge to be asked for guidance on suitable scoring criteria for tender submissions, in order for the Council to prepare a scoring document to be attached to the Tender, and for Ridge to be invited to join the scoring panel.

RESOLVED: That the tender prepared by Ridge for roof works at Alresford Recreation Centre be approved and sent to Town Council for ratification

Proposed: SE	Second: MW	
For: All	Against:	Abstain:

OR21/104 Replacement bins in Alresford

Winchester City Council have secured funding to replace in the region of 17 bins in need of refurbishment around the town and have suggested a new style of bin, the Wybone NR/1/WEB 112lt.

RESOLVED: To approve Winchester City Council installing the Wybone NR/1/WEB 112lt as the new style of bin and to replace in the region of 17 bins around the town

Proposed: AB	Second: SE	
For: All	Against:	Abstain:

OR21/105 Variation Order of bins contract with Winchester City Council

Winchester City Council have proposed varying the bins contract so that only three bins on the current contract remain the responsibility of NATC and that dog bins are replaced with dual bins where possible

RESOLVED: To approve the Variation Order to the bin contract proposed by Winchester City Council and request that the bin on Ashburton Road is replaced by a bin with a lid

Proposed: KD	Second: SE	
For: All	Against:	Abstain:

OR21/106 Replacement of fire extinguishers at Alresford Recreation Centre

An inspection of fire extinguishers was undertaken at Alresford Recreation Centre, which identified the need to install 6 replacement fire extinguishers, a new stand and signage. The inspection was undertaken by Elite Fire and Electrical Protection. The quote for the proposed works is £367.27

RESOLVED: To approve the quote from Elite Fire and Electrical Protection for £367.27 for 6 fire extinguishers and associated works

Proposed: SE	Second: KD	
For: All	Against:	Abstain:

OR21/107 Review the Arlebury Car Park agreement

A new Service Agreement needs to be created between Winchester City Council and NATC for Arlebury Park car park. Winchester City Council have provided an old Service Agreement document for review, which could form the basis of a new agreement.

Recommendation: For changes to be made to the old Service Agreement to stop the current free parking arrangement on Saturday in line with other car parks in the town, for maintenance responsibilities to be split 50/50 between Winchester City Council and NATC and for it to be ensured that the first two hours parking remain free. The document will be brought back to Operations and Resources Committee for approval.

OR21/108 Parking signage proposals in Arlebury car park and around town

The parking signage proposals for Arlebury Park car park and around town provided by Winchester City Council, were reviewed.

Recommendation: To respond to Winchester City Council with the following comments:

- For the wording on the Arlebury Park car park signs to say 'First two hours free', and for this wording to no longer to be in brackets.
 - To ensure that the number of car parking spaces on the signs are correct
 - To request a public toilet logo be incorporated on the Station car park sign at the junction of West Street, either at the beginning or the end of the lettering
- This item will be brought back to Operations and Resources Committee.

OR21/109 Exclude members of the public

RESOLVED: That members of the public are excluded from the meeting due to the confidential nature of the business about to be transacted

Proposed: SE	Second: MW	
For: All	Against:	Abstain:

OR21/110 Staff update

An update was provided on the phased return to work of a member of staff

The meeting finished at 20:36

Date of next meeting will be held on Tuesday 15 March 2022, commencing at 7.30pm