



Neighbourhood Plan Advisory Group

Minutes of the meeting held on 11 July 2022 at 18:00 hours, Arlebury Recreation Centre

Present - In person: Councillors Bean, Jeffs, Mr Rees, Ms Dalling
Virtually: Troy Hayes, Mrs Bailey, Marcio Thomasi
Minutes: M. Phillibert

Apologies – Councillor Byrne, Mrs Field

- | <u>Item No.</u> | <u>Action</u> |
|---|---|
| AG22/013 | To receive apologies
<u>Conclusion:</u> That apologies from Councillor Byrne are accepted |
| AG22/014 | Declarations of Disclosable Pecuniary and Non-Pecuniary Interests on Items on the Agenda.
<u>Conclusion:</u> None received |
| AG22/015 | Approve minutes and recommendations of NPAG meeting held on 11 July 2022.
<u>Conclusion:</u> That the minutes and recommendations of NPAG meeting held on 11 July 2022 is approved |
| AG22/016 | Approve proposed business survey
Troy Planning compiled a business survey, which is to be circulated to all businesses. To ensure that it is marketed appropriately to capture all the businesses in the Town, including working from home and local accountants.
<u>Conclusion:</u> Mrs Bailey to prepare covering letter to circulate with business survey. |
| AG22/017 | Public participation
Kerry Parr of AECOM delivered presentation on the draft Housing Needs Assessment. The document is to be reviewed prior to completion. |
| 1900 hours Kerry Parr leaves the meeting | |
| AG22/018 | Receive baseline draft document prepared by Troy Planning
Troy Planning delivered a presentation relating to the baseline document
<u>Conclusion:</u> The baseline draft document was received. |
| AG22/019 | Receive draft Design code presentation
The Design Code presentation was delivered and how this could be considered alongside the Neighbourhood Plan. The Design Code is a more technical document, that tie in with the district and national policies. Three key stages – Analysis, Vision and Coding.
<u>Conclusion:</u> The Design code presentation was received and will be referred to Planning Committee for consideration |
| AG22/020 | Review the current Action Table (11/07/22)
Action 7 - Employment Land Survey to be referred to Gareth Rees |

Action 13 - Flood Risk Assessment to be referred to Gareth Rees

Conclusion: The Action Table was reviewed

The meeting closed at 2020 hours

Next Meeting: 15 August 2022 at 1800 hours Arlebury Recreation Centre.

Action Table

Action item	Owner	Deadline	Status
AG22/005	M. Phillibert	13/06/22	060622: NATC IT provider notified of request for new mailbox 080622: npag@newalresford-tc.gov.uk set up and website updated. CLOSED
AG22/012	All	TBC	Refer to Troy planning Action Table

DRAFT