



New Alresford Town Council

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Minutes of the Annual Meeting of New Alresford Town Council held virtually on Tuesday 10 May 2022 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Weston (Chair) (MW)	✓		
Cllr Bean (Vice-Chair) (AB)	✓		
Cllr Gordon-Smith (RGS)	✓		
Cllr Divall (KD)		✓	
Cllr Byrne (MB)	✓		
Cllr Cavell (SJC)	✓		
Cllr Evans (SE)	✓		
Cllr Holmes (SH)	✓		
Cllr Jeffs (BJ)			✓
Cllr Deeming (SD)	✓		
Cllr Sprott (AS)		✓	

ALSO PRESENT: Marcia Phillibert - Town Clerk

No members of the public present

The Chair welcomed all present to the meeting.

22/001 Elect Chair of New Alresford Council Town for municipal year 2022/23

RESOLVED: That Councillor Marilyn Weston is Chair of Council for the municipal year 2022/23

Proposed: AB	Second: MB
For: MW, RGS, SE, SH, SD	Against: Abstain: SJC

(i) Receive the declaration of acceptance of office by the Chair

The Chair signed the Acceptance of office in the presence of all and counter signed by the proper officer.

The declaration of acceptance of office is signed by Chair and Proper officer

22/002 Elect Vice Chair of New Alresford Town Council for municipal year 2022/22

RESOLVED: That Councillor Ann Bean is Vice Chair of Council for the municipal year 2022/23

Proposed: MW	Second: MB
For: All	Against: Abstain:

22/003 Receive and approve apologies for absence.

The Clerk advised apologies received from Councillors Divall and Sprott

RESOLVED: That apologies received from Councillors Divall and Sprott are accepted

Proposed: MW	Second: SD
For: All	Against: Abstain:

22/004 Dispensations for Disclosable Pecuniary Interests under Section 33 of the Localism Act 2011.

The Clerk advised nothing received for this meeting.

22/005 Declarations of Disclosable Pecuniary and Non-Pecuniary Interests on items on the agenda.

None declared.

22/006 Public participation

No members of the public present

22/007 Approve minutes and recommendations of the Town Council meeting held on 26 April 2022

RESOLVED: That the minutes and recommendations of the Town Council meeting held on 26 April 2022 is approved

Proposed: MB	Second: SJC	
For: All	Against:	Abstain:

22/008 Approve structure and membership of the Standing Committees for the municipal year 2022/23

There are currently four committees, and it is suggested that Recreation and Environment and Community are combined, bearing in mind the amount of work undertaken this last year in both committees and the current level of staffing.

(i) Community and Tourism Committee

To be merged with Recreation and Environment and renamed Community and Open Spaces and that a working group is created to consider options to improve community engagement which will last a maximum of six months.

RESOLVED: That the Community and Tourism committee is merged with the Recreation and Environment Committee and renamed Community and Open Spaces Committee.

Recommendation: That the Community and Open Spaces Committee create a working group to investigate ways to improve community engagement.

Proposed: SE	Second: SD	
For: All	Against:	Abstain:

That the members of the Committee will be Councillors Byrne, Cavell, Weston, Divall, Bean, Sprott, Evans and Holmes

(ii) Operations and Resources Committee

That the members of Operations and Resources Committee Councillors Evans, Bean, Jeffs, Gordon-Smith, Deeming, Divall and Weston

(iii) Planning Committee

That the members of the Planning Committee are Councillors Bean, Sprott, Jeffs, Byrne, Weston and Gordon-Smith

(iv) Recreation and Environment Committee

Dissolved

22/009 Appoint Chairs for all Standing Committees for the municipal year 2022/22

(i) Community and Open Spaces Committee

RESOLVED: That the Chair of Community and Tourism Committee is Councillor Cavell

Proposed: MW	Second: MB
For: All	Against: Abstain:

(ii) Operations and Resources Committee

RESOLVED: That the Chair of Operations and Resources Committee is Councillor Evans

Proposed: MW	SD
For:	Against: Abstain:

(iii) Planning Committee

RESOLVED: That the Chair of Planning Committee is Councillor Bean

Proposed: MW	Second: SE
For: All	Against: Abstain:

(iv) Recreational and Environment Committee

Dissolved

22/010 Review, confirm and adopt core documents.

The core documents were reviewed and updates to the new procurement process inserted into Financial Regulations and Standing Orders. That Standing Orders Staffing Committee is replaced with Operations and Resources Committee. The Section 137 expenditure is deferred to the next council meeting

RESOLVED: That the Financial Regulations, Standing Orders, Asset Register, Insurance Cover, NATC Subscriptions and regular payments, General Data Protection Regulation policies and procedures and Local Government Act 1972, has been reviewed and confirmed and where relevant adopted by Council.

Proposed: MW	Second: MB
For: All	Against: Abstain:

22/011 Approve dates of Council and Committee meetings for the municipal year 2022/22

RESOLVED: That the calendar of meetings is accepted subject to amendment that the Community and Open Spaces and Town Council is swapped in the month of December 2022.

Proposed: MW	Second: SD
For: All	Against: Abstain:

22/012 Confirm Council and Committee Working Groups

There are currently two working group, Trees and Stratton Bates Playground. The Tree Group has completed its task and can therefore close and Stratton Bates Playground will continue until the playground is completed.

RESOLVED: That the Tree Working group is dissolved and ongoing maintenance is referred to the Community and Open Space Committee. That Stratton Bates playground working group continues until the Stratton Bates playground is fully installed.

Proposed: MW	Second: SD	
For: All	Against:	Abstain:

22/013 Approve Purchase ledger as of 30 April 2022

This item is deferred to the next Council meeting

22/014 Approve Jubilee Picnic in the Park expenditure

The Jubilee Picnic expenditure for security and aerals

RESOLVED: That the invoice from Venture Security to guard the carpark is approved to the value of £1018.60 and the aerial installation is approved up to the value of £500.00

Proposed: SJC	Second: SD	
For: All	Against: SH	Abstain:

The Meeting concluded at 20.50 hours.

Date of next meeting will be held on Tuesday 31 May 2022, commencing at 7.30pm