
New Alresford Town Council

Bank - Cash and Investment Reconciliation as at 31 December 2021

Confirmed Bank & Investment Balances

Bank Statement Balances

31/12/2021	New Alresford Town Council	222,976.61
31/12/2021	Petty Cash	54.01
31/12/2021	Deposit Account	297,954.85
30/11/2021	BB Rent Deposit	1,666.64

522,652.11

Other Cash & Bank Balances

0.00

522,652.11

Receipts not on Bank Statement

0.00

Closing Balance

522,652.11

All Cash & Bank Accounts

1	Current Account	222,976.61
2	Petty Cash	54.01
3	32 Day Notice	297,954.85
4	BB Rent Deposit	1,666.64
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	522,652.11

Detailed Balance Sheet - Excluding Stock Movement

Month 9 Date 31/12/2021

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Debtors	574	
105	VAT Control Account	6,295	
200	Current Account	222,977	
210	32 Day Notice	297,955	
220	BB Rent Deposit	1,667	
250	Petty Cash	54	
	Total Current Assets		529,521
	<u>Current Liabilities</u>		
500	Creditors	8,373	
516	PAYE/NI Control	2,284	
520	Pension Control	335	
530	Bad Debt	113	
540	Allotment Membership Control	572	
545	Allotment deposits	174	
550	The Arelebury Deposit Control	1,666	
	Total Current Liabilities		13,517
	Net Current Assets		516,004
	Total Assets less Current Liabilities		516,004
	<u>Represented by :-</u>		
300	Current Year Fund	145,515	
310	General Reserves	185,861	
320	EMR - Play Equipment Reserve	98,127	
322	EMR - 2020 Roof Reserve	64,000	
323	EMR - ARC Refurbishment	15,000	
324	EMR- Town Survey	2,500	
327	EMR - Carfest	5,000	
	Total Equity		516,004

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Full Council								
1076 Precept	0	320,645	320,645	0			100.0%	
1085 VE Day grant	0	500	0	(500)			0.0%	
1090 Interest Received	7	67	200	133			33.3%	
1120 CIL Receipts	0	1,126	3,000	1,874			37.5%	
1705 PWLB Repayment ARFC	0	2,000	2,000	0			100.0%	
Full Council :- Income	7	324,338	325,845	1,507			99.5%	0
4215 Advertising & Distribution	0	1,212	1,500	288		288	80.8%	
4700 Website	0	480	3,000	2,520		2,520	16.0%	
4705 Internal/External Audit Fees	500	846	3,200	2,354		2,354	26.4%	
4720 Bank/Other Charges	10	83	200	117		117	41.7%	
4725 Loan Repayments	0	15,617	31,235	15,618		15,618	50.0%	
4730 Grants	0	4,461	10,000	5,539		5,539	44.6%	
4735 Councillor's Training	0	190	1,300	1,110		1,110	14.6%	
4740 Consultancy/legal fees	2,302	4,253	4,000	(253)		(253)	106.3%	
4745 Community expenditure	0	120	700	580		580	17.1%	
4755 Parish in Bloom	0	0	1,000	1,000		1,000	0.0%	
4765 Town Calendar	0	1,000	1,000	0		0	100.0%	
4780 Litter pick	0	0	500	500		500	0.0%	
4830 Strategy Development	0	0	5,000	5,000		5,000	0.0%	
Full Council :- Indirect Expenditure	2,812	28,262	62,635	34,373	0	34,373	45.1%	0
Net Income over Expenditure	(2,805)	296,075	263,210	(32,865)				
200 Office								
4000 Gross Wages	7,235	65,114	97,000	31,886		31,886	67.1%	
4020 Employer's NI	598	4,778	7,900	3,122		3,122	60.5%	
4030 Employer's Pension	1,001	9,007	13,100	4,093		4,093	68.8%	
4050 Staff Training	30	1,105	2,000	895		895	55.3%	
4055 Travelling Expenses	57	628	1,000	372		372	62.8%	
4060 Payroll Services	66	198	300	102		102	66.0%	
4070 Working From Home allowance	0	240	0	(240)		(240)	0.0%	
4200 General Office Expenses	203	284	1,000	716		716	28.4%	
4205 Telecoms	138	1,247	1,500	253		253	83.1%	
4210 Stationery	9	194	1,000	806		806	19.4%	
4220 Subscriptions	0	1,927	2,200	273		273	87.6%	
4225 Computing	25	7,913	6,000	(1,913)		(1,913)	131.9%	
4235 Printer/Copier Costs	300	1,991	1,800	(191)		(191)	110.6%	
4240 Office Equipment	0	168	400	232		232	42.1%	
4715 Accountancy Fees (Omega)	0	816	2,000	1,184		1,184	40.8%	
Office :- Indirect Expenditure	9,660	95,609	137,200	41,591	0	41,591	69.7%	0
Net Expenditure	(9,660)	(95,609)	(137,200)	(41,591)				

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Premises								
1300 Main Hall Hire	833	5,001	7,500	2,499			66.7%	
1310 Meeting Room Hire	67	282	1,000	719			28.1%	
1700 Exported Energy	0	3,638	5,000	1,362			72.8%	
1701 Utilities Recharge	417	3,869	5,700	1,831			67.9%	
1920 Insurance Recharge	0	4	0	(4)			0.0%	
Premises :- Income	1,317	12,794	19,200	6,406			66.6%	0
4000 Gross Wages	780	7,020	8,500	1,480		1,480	82.6%	
4245 Equipment	65	978	1,500	522		522	65.2%	
4300 Water Rates	387	2,149	3,750	1,601		1,601	57.3%	
4310 Insurance	0	6,564	5,800	(764)		(764)	113.2%	
4315 Electricity	1,502	5,526	9,800	4,274		4,274	56.4%	
4320 Gas	0	1,538	4,300	2,762		2,762	35.8%	
4325 Repairs & Renewals	293	5,017	20,000	14,983		14,983	25.1%	
4330 Cleaning	263	2,711	3,200	489		489	84.7%	
4335 Water Maintenance	140	1,261	4,000	2,739		2,739	31.5%	
4345 Electricity SB	17	128	400	272		272	32.1%	
4350 Arlebury Park Roof	0	1,145	0	(1,145)		(1,145)	0.0%	
4355 ARC improvements	0	0	22,000	22,000		22,000	0.0%	
4515 Rubbish/Recycling	33	306	800	494		494	38.2%	
4526 Car Park	0	(300)	0	300		300	0.0%	
4580 Health and Safety	0	(459)	1,500	1,959		1,959	(30.6%)	
Premises :- Indirect Expenditure	3,480	33,584	85,550	51,966	0	51,966	39.3%	0
Net Income over Expenditure	(2,164)	(20,790)	(66,350)	(45,560)				
450 Recreation and Environment								
1400 Allotment Income	0	2,043	2,400	357			85.1%	
1405 Allotment water recharge	0	967	800	(167)			120.9%	
1500 Recreation Ground Hire	0	3	100	97			3.0%	
1510 Sports Fees - Rugby	0	500	500	0			100.0%	
1520 Tennis Rent	0	125	125	0			100.0%	
1530 Sports Fees - Football	0	300	300	0			100.0%	
1540 Tree Donation	333	333	0	(333)			0.0%	
Recreation and Environment :- Income	333	4,272	4,225	(47)			101.1%	0
4000 Gross Wages	679	6,107	8,100	1,993		1,993	75.4%	
4245 Equipment	64	425	200	(225)		(225)	212.5%	
4300 Water Rates	92	640	1,000	360		360	64.0%	
4405 Open Space Maintenance	132	2,737	3,000	263		263	91.2%	

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4410 Allotments	0	702	1,000	298		298	70.2%	
4420 Dog/Dual bins	0	(3,600)	2,400	6,000		6,000	(150.0%)	
4450 New allotments	72	876	10,000	9,124		9,124	8.8%	
4500 West Field Rent	0	3,888	3,900	12		12	99.7%	
4510 Park Benches	0	960	1,000	40		40	96.0%	
4520 Play Area Inspection	0	0	500	500		500	0.0%	
4530 Grass Cutting/Strimming	792	7,992	11,000	3,008		3,008	72.7%	
4545 Memorial Gardens	0	0	2,000	2,000		2,000	0.0%	
4550 Playgrounds & Equipment	0	10,300	13,000	2,700		2,700	79.2%	
4552 Playground Redevelopment	0	70	90,000	89,930		89,930	0.1%	
4555 Tree/Hedge Management	2,106	4,267	4,500	233		233	94.8%	
4655 Environment Nudge Projects	0	256	500	244		244	51.2%	
Recreation and Environment :- Indirect Expenditure	3,938	35,620	152,100	116,480	0	116,480	23.4%	0
Net Income over Expenditure	(3,605)	(31,349)	(147,875)	(116,526)				
<u>600 Community & Tourism</u>								
1600 Hanging Basket Income	0	4,048	5,200	1,152			77.8%	
Community & Tourism :- Income	0	4,048	5,200	1,152			77.8%	0
4575 Town Entry Planting	0	220	500	280		280	44.0%	
4605 Hanging Baskets	0	11,056	14,650	3,595		3,595	75.5%	
4640 Millenium Trail maintenance	60	80	2,000	1,920		1,920	4.0%	
4645 Town Schemes Support	0	208	2,000	1,792		1,792	10.4%	
4660 Town Rejuvenation	160	4,028	2,500	(1,528)		(1,528)	161.1%	
4670 Telephone Kiosk	0	146	500	354		354	29.2%	
4675 Communications	0	0	2,900	2,900		2,900	0.0%	
4680 Town Trail Guide	0	9	2,500	2,491		2,491	0.4%	
4685 Town Survey	0	0	2,500	2,500		2,500	0.0%	
4690 Car Fest	0	0	5,000	5,000		5,000	0.0%	
4785 Town events	20	696	2,000	1,304		1,304	34.8%	
4835 Town Volunteer task force	0	0	3,000	3,000		3,000	0.0%	
4840 Cogswell Memorial	0	0	2,500	2,500		2,500	0.0%	
Community & Tourism :- Indirect Expenditure	240	16,443	42,550	26,107	0	26,107	38.6%	0
Net Income over Expenditure	(240)	(12,395)	(37,350)	(24,955)				
<u>700 Full Council</u>								
1700 Exported Energy	0	(11)	0	11			0.0%	
Full Council :- Income	0	(11)	0	11				0
Net Income	0	(11)	0	11				

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
900 Planning								
1715 West Street CIL grant	0	0	115,000	115,000			0.0%	
1720 Neighbourhood Plan grant	9,956	9,956	0	(9,956)			0.0%	
Planning :- Income	9,956	9,956	115,000	105,044			8.7%	0
4400 Electricity - Public Lighting	0	194	400	206		206	48.5%	
4406 Lengthsman	0	400	2,500	2,100		2,100	16.0%	
4415 Bus Shelters	0	555	2,000	1,445		1,445	27.8%	
4425 SLR and traffic calming	700	(8)	15,500	15,508		15,508	(0.1%)	
4440 Benches	0	987	1,000	13		13	98.7%	
4790 Design Statement	0	3,030	10,000	6,970		6,970	30.3%	
4795 Sun Lane presentations	0	0	1,000	1,000		1,000	0.0%	
4815 West Street path widening	0	(5,000)	120,000	125,000		125,000	(4.2%)	
4845 Heritage Bollards Broad Street	0	204	10,000	9,796		9,796	2.0%	
Planning :- Indirect Expenditure	700	363	162,400	162,037	0	162,037	0.2%	0
Net Income over Expenditure	9,256	9,593	(47,400)	(56,993)				
Grand Totals:- Income	11,613	355,397	469,470	114,073			75.7%	
Expenditure	20,831	209,881	642,435	432,554	0	432,554	32.7%	
Net Income over Expenditure	(9,217)	145,515	(172,965)	(318,480)				
Movement to/(from) Gen Reserve	(9,217)	145,515						

Current Account

List of Payments made between 01/12/2021 and 31/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/12/2021	Hampshire County Council	1237	91.97		Street lights recharge
01/12/2021	Mint Signs & Graphics Ltd	1236	459.89		Allotment signs
01/12/2021	Society of Local Council Clerk	1235	144.00		FILCA fee SJ
01/12/2021	C and D Trees	1234	174.00		Tree work Stratton Bates
01/12/2021	Vitaplay	1233	420.00		Zipwire repairs Sun Hill Rec
01/12/2021	Hanging Garden	1232	876.00		New planters & winter bedding
01/12/2021	Viking	1231	53.34		Table top flip chart & markers
01/12/2021	Nest	DD	1,096.05		Pension Nov 21
01/12/2021	Thompson and Morgan	DEBIT	104.94		Bulbs
03/12/2021	grenke	1304	92.42		Phones lease Dec 21
06/12/2021	HMRC	BACS	2,283.63		NI Nov 2021
06/12/2021	Hampshire Pension	BACS	334.88		Pension Nov 2021
08/12/2021	Technique Limited	1164	86.40		PSTN line 12 months
14/12/2021	Technique Limited	1122	108.00		Telephone support contract
15/12/2021	Smartest Energy	1294	18.06		Elec SB Nov 21
15/12/2021	Smartest Energy	1295	1,579.42		Elec AP Nov 21
15/12/2021	Biffa Municipal Ltd	1251	46.48		Recycling 20/11 to 24/12
15/12/2021	DYNO Plumbing	1250	372.00		Drains clearance
15/12/2021	Direct Cleaning Services	1249&1257	130.00		Bus stops and kiosks
15/12/2021	Vitaplay	1248	11,151.90		Sun Hill Rec playground refurb
15/12/2021	JPS Fire & Security Ltd	1247	90.00		Fire alarm&emerg light service
15/12/2021	Splash Clean	1246	160.00		Cleaning Nov 21
15/12/2021	Phase Technology Ltd	1243&44	168.69		Water maint AP
15/12/2021	Troy Planning and Design	1264	2,079.60		Sun Hill planning advice&meeti
15/12/2021	Scandor Landscape Contractors	1265	2,050.60		Grounds maintenance and scarif
15/12/2021	Surrey Hills Solicitors	1269&70	2,259.00		Correction - AP title advice
15/12/2021	Hanging Garden	1241	192.00		Maint of winter displays
15/12/2021	DEOS	1240&58	267.85		Bin liners and first aid
15/12/2021	Technique Limited	1256&1296	41.35		Azure back over limit
15/12/2021	Lightatouch	1277	500.00		Interim internal audit
15/12/2021	Alton Town Council	1272	20.00		Town crier
15/12/2021	D M Payroll Services	1276	66.00		Payroll thrd qtr
15/12/2021	Godwins Solicitors	1271	1,518.00		Fees -Lease for new allotments
15/12/2021	ID Mobile	DD	8.31		Monthly mobile phone charge
16/12/2021	Hilliers	BACS	1,795.20		Trees for AP (Queens jubilee)
16/12/2021	Souther Water	DEBIT	86.57		Application for water- new all
20/12/2021	Post Office	DEBIT	2.69		Postage
20/12/2021	Lloyds bank	DD	10.40		Servcie charge
21/12/2021	Scottish Water Business Stream	1299	386.97		Water AP 31Oct(A)-6 Dec(E)
24/12/2021	Circlenet LLP	1283	64.34		Phone calls Nov 21
24/12/2021	Scottish Water Business Stream	1308	92.34		Water allotments (estimate)
24/12/2021	HM Registry	CHEQUE	11.00		Land registry check
29/12/2021	Employees	BACS	6,740.12		Wages Dec 21
30/12/2021	Nest	DD	1,096.05		Pension Dec 21
Total Payments			39,330.46		

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 9

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
06/11/2021	048137	1271	GODWINS	GODWINS	1,266.00	252.00	1,518.00	4740	100	1,266.00	Fees -Lease for new allotments
10/11/2021	10804	1272	ALTONTC	ALTONTC	20.00	0.00	20.00	4785	600	20.00	Town crier
06/12/2021	SINV00189860	1275	DEOS	DEOS	67.19	13.44	80.63	4405	450	44.57	Bin liners
								4245	300	22.62	first aid kit
10/12/2021	1927	1276	PAYROLL	DM001	66.00	0.00	66.00	4060	200	66.00	Payroll thrd qtr
02/12/2021	211202	1277	LIGHTATOUCH	LIGHTATOU	500.00	0.00	500.00	4705	100	500.00	Interim internal audit
20/12/2021	6220	1280	SURREY HILLS	SURREYHILL	1,025.00	205.00	1,230.00	4740	100	1,025.00	Advice AP 19 Nov-16 Dec 21
20/12/2021	SINV00190509	1281	DEOS	DEOS	7.89	1.58	9.47	4330	300	7.89	Gloves
20/12/2021	639	1282	DBARRETT	DBARRETT	180.00	0.00	180.00	4325	300	180.00	Plumbing work toilets
17/12/2021	19066	1283	CIRCLE CLOUD	CIRCLECLOU	53.62	10.72	64.34	4205	200	53.62	Phone calls Nov 21
30/11/2021	1600	1284	ELITEFIRE	ELITEFIRE	112.50	22.50	135.00	4325	300	112.50	PAT testing
29/12/2021	3719	1285	SPLASH	SPLASH	160.00	0.00	160.00	4330	300	160.00	Cleaning Dec 21
31/12/2021	SI-16715	1286	HANGING GARDEN	HAN001	160.00	32.00	192.00	4660	600	160.00	BS maint of winter planters
21/12/2021	2522	1287	CDTREES	CDTREES	190.00	38.00	228.00	4555	450	190.00	Tree work AP
21/12/2021	2518	1288	CDTREES	CDTREES	420.00	84.00	504.00	4555	450	420.00	Tree work Sun Hill Rec
24/12/2021	514T58678	1289	BIFFA	BIF001	33.28	6.66	39.94	4515	300	33.28	Recycling 25/12-21/1
23/12/2021	22631	1290	PHASE	PT001	88.06	17.61	105.67	4335	300	88.06	Water maint AP
22/12/2021	22643	1291	PHASE	PT001	52.16	10.43	62.59	4335	300	52.16	Water maint SB
22/12/2021	18309	1292	SCANDOR	SCANDOR	792.40	158.48	950.88	4530	450	792.40	Grounds maint Dec 2021
22/12/2021	SINV00190779	1293	DEOS	DEOS	48.77	9.75	58.52	4330	300	39.82	Toilet roll
								4210	200	8.95	Punched pockets
03/12/2021	2462065	1294	SMARTEST	SMARTEST	17.20	0.86	18.06	4345	300	17.20	Elec SB Nov 21
03/12/2021	2461724	1295	SMARTEST	SMARTEST	1,502.44	76.98	1,579.42	4315	300	1,502.44	Elec AP Nov 21
29/12/2021	56289	1296	TECHNIQUE	TEC001	16.14	3.23	19.37	4225	200	16.14	Azure back over limit
15/12/2021	56919	1297	TECHNIQUE	TEC001	8.65	1.73	10.38	4225	200	8.65	Azure back up offsite over
14/12/2021	1111272	1298	HCC	HCC001	700.00	0.00	700.00	4425	900	700.00	ground socket & post SLR
21/12/2021	2735191/28	1299	BUSINESS STREAM	BS001	386.97	0.00	386.97	4300	300	386.97	Water AP 31Oct(A)-6 Dec(E)
12/11/2020	INV0819911	1300	POSTURITE	POS001	50.00	10.00	60.00	4200	200	50.00	Workstation assessment

PURCHASE LEDGER INVOICE LISTING

Purchase Ledger for Month No 9

Order by Ref No

Nominal Ledger Analysis

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
12/11/2020	INV0810045	1301	POSTURITE	POS001	50.00	10.00	60.00	4200	200	50.00	Work station assessment
12/11/2020	INV0819894	1302	POSTURITE	POS001	50.00	10.00	60.00	4200	200	50.00	Workplace assessment
12/11/2020	INV0819895	1303	POSTURITE	POS001	50.00	10.00	60.00	4200	200	50.00	Workplace assessment
01/12/2021	0000447152/2021	1304	GRENKE	GRENKE	77.02	15.40	92.42	4205	200	77.02	Phones lease Dec 21
25/10/2021	BK203844-1	1305	SLCC	SLC001	30.00	6.00	36.00	4050	200	30.00	graphic design training
04/11/2021	0291	1306	HENHELLARD	HENHELLARD	60.00	0.00	60.00	4640	600	60.00	Alterations to Alres map
14/12/2021	ARLEBU-0012	1307	DIRECT CLEANING	DIR001	55.00	0.00	55.00	4330	300	55.00	Window cleaning AP
24/12/2021	27771985	1308	BUSINESS STREAM	BS001	92.34	0.00	92.34	4300	450	92.34	Water allotments (estimate)
14/12/2021	147188	1309	DEOS	DEOS	300.45	60.09	360.54	4235	200	300.45	Annual fee and additional use
TOTAL INVOICES					8,689.08	1,066.46	9,755.54			8,689.08	