



New Alresford Town Council

Alresford Recreation Centre, The Avenue, Alresford, Hants, SO24 9EP
Tel: 01962 732079. Email: deputyclerk@newalresford-tc.gov.uk. Website:
www.newalresford-tc.gov.uk

Minutes of the meeting of New Alresford Operations and Resources Committee held on Tuesday 12 July 2022 commencing at 7.30pm

Name	Present	Apologies	Absent
Cllr Evans (Chair) (SE)	✓		
Cllr Bean (AB)	✓		
Cllr Divall (KD)	✓		
Cllr Gordon Smith (RGS)	✓		
Cllr Weston (MW)	✓		
Cllr Deeming (SD)		✓(Virtual)	

ALSO PRESENT: Marcia Phillibert – Town Clerk/RFO

The Chair welcomed all present to the meeting

OR22/037 Apologies for absence.

Apologies received from Councillor Deeming

RESOLVED: That apologies from Councillor Deeming is approved

Proposed: MW		Second: KD	
For: All	Against:	Abstain:	

OR22/038 Dispensations for disclosable pecuniary interests under Section 33 of the localism act 2011.

The Clerk advised no pecuniary interests received

OR22/039 Declarations of disclosable pecuniary and non-pecuniary interests on items on the agenda.

No interests declared

OR22/040 Public participation

No members of public present

OR22/041 Approve the minutes and recommendations of the Operations and Resources Committee held on 21 June 2022.

RESOLVED: That the minutes and recommendations of the Operations and Resources committee held on 21 June 2022 are approved.

Proposed: KD		Second: AB	
For: All	Against:	Abstain:	

OR22/042 Clerks Report

The Clerk's report was noted.

OR22/043 Chairs' update

Chair provided update regarding carpark signage.

NATC strategy progression plan

The clearing of documents from the Archive store to ensure NATC only retain relevant documents.

OR22/044 Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure and Payments Reports as of 30 June 2022

The increase cost for utilities were debated and for the clerk to conduct some analysis.

RESOLVED: That the Balance Sheet, Bank Reconciliation, Bank Statements, Income and Expenditure and Payments Reports as of 30 June 2022 is referred to Town Council for formal approval

Proposed: KD		Second: AB	
For: All	Against:	Abstain:	

OR22/045 Insufficient storage space

Considered the options for creating more NATC storage space. As a temporary measure to purchase a metal storage shed up to the value of £500.

RESOLVED: To purchase a metal storage shed to the maximum value of £500

Proposed: KD		Second: MW	
For: All	Against:	Abstain:	

OR22/046 CCTV

The CCTV quotes and options were considered. The Sirius telecom quote is to be accepted.

RESOLVED: That the quote from Sirius telecom is accepted

Recommendation 1: That The Arlebury is consulted for their view

Recommendation 2: That Sirius telecom is requested to present to Town Council to answer technical questions

Proposed: SE		Second: AB	
For: All	Against:	Abstain:	

OR22/047 Approve IT support invoice T1276

RESOLVED: That the quote from Technique for technical support is approved to the value of £1140 excluding VAT is approved.

Proposed: KD		Second: MW	
For:	Against:	Abstain:	

OR22/048 Approve Health and Safety Policy

Item deferred to next meeting

OR22/049 Approve excluding the public due to the confidential nature of the business about to be transacted.

RESOLVED: That the public are excluded from the meeting due to the confidential nature of the business about to be transacted.

Proposed: KD		Second: MW	
For:	Against:	Abstain:	

OR22/050 Consideration of councillor scheme of delegation

The debate considered councillors would be the eyes and ears of the council and report to the clerks. That tasks are allocated, and the office is aware of who is

doing what, similar to the process with the Lengthsman scheme. Training can be offered to councillors for tasks if required.

The meeting concluded at 20:50 hours.

Date of next meeting 13 September 2022

DRAFT