

Clerks Report

Committee	Agenda Item No:	Date of Council meeting	Issue	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths
Com & Tourism	CT19/89	21/01/2020	Town Crier	<p>19.10.21 CT21/62 RESOLVED that the Town Crier would be invited back to Alresford on 4th or 11th December 2021 and a donation of £50 per visit be approved</p> <p>26.10.21 Application for Town Crier to visit via Alton TC - await response</p> <p>05.11.21 Alton TC confirm that the Town Crier will visit on 4.12.21. To be agenda item for discussion at C&T meeting on 16.11.21</p>	Ongoing
Com & Tourism	CT20/66	15/12/2020	Promotion of Town/Welcome Back Fund	<p>9.9.21 Clerk met with WCC Tourism and other representatives from Wickham, Bishops Waltham - discussed ideas for promoting the three market towns. WCC have appointed a tourism officer to support this initiative.</p> <p>22.9.21 Meeting with WCC Tourism/Alresford Chamber to discuss individual leaflet for Alresford and market town and Winchester brochure based on the pocket guides. Alresford Chamber to liaise with local businesses about them being included in the guide.</p> <p>08.11.21 Requested update from Winchester re brochures,bin refurbishment and additional bins</p>	Ongoing

Com & Tourism	CT20/68	15/12/2020	Remembrance Day 2021	<p>Recommendation 1: That Councillors are to explore these and other ideas and report back to the Committee.</p> <p>190121 CT20/79 RESOLVED: That the spend of up to £750 for the creation of a river of knitted poppies be approved (Spent - £40.18, £9.35, £17.09</p> <p>15.6.21 Cllr Bean gave an update on progress and plans for the poppies August 21 Poppy wreath and event poppies purchased to replace those damaged last year at a cost of £78.50</p> <p>21.9.21 Cllr Evans has agreed to erect poppies around the town as per 2020. Cllr Bean gave an update on the poppies</p> <p>19.10.21 Cllr Bean gave an update on the poppies which were being installed by Alresford Men's Shed at St John's Church and Memorial Gardens for Remembrance Day. The Chair thanked Cllr Bean and everyone who had contributed to this community project.</p> <p>041121: Poppies installed at Church and published on social media, website etc</p> <p>08.11.21 Poppies installed on lamp posts around Alresford (Cllr S Evans)</p>	Completed
Com & Tourism	CT20/101	23/03/2021	Working Group: SOPs for NATC Events	<p>RESOLVED to approve a working group to establish standard operating procedures for NATC events. To report back at next C&T mtg</p> <p>20.04.21 Update - comments from TC to be considered by the group. To report back at next meeting.</p> <p>15.6.21 The committee agreed with the recommendation that the SOP should be reviewed by Council staff.</p> <p>20.9.21 SOP was reviewed and comments from the Town Clerk were sent to the WG</p> <p>19.10.21 The working group would review the document taking into consideration the comments submitted by the Town Clerk together with a review of the proposed charging structure for hiring NATC land.</p>	Ongoing

Com & Tourism	CT20/105	23/03/2021	Working Group: walking and cycling guide	<p>20.9.21 Town map copied on artist quality paper (as the original commissioned by NATC could not be located) and collected by Henrietta Hellard for her to update map under the direction of the WG</p> <p>19.10.21 Cllr Divall outlined the layout of the guide and said that a designer would be commissioned to develop and realise those ideas</p>	Ongoing
Com & Tourism	CT20/115	20/04/2021	Spring Planting Programme	<p>Cllr Weston outlined her proposals: areas of Alresford which would benefit from spring bulbs and was confident in community involvement in the planting programme starting in September 2021. MW to lead with the clerk's support. RESOLVED to approve a spring flower planting programme around the whole town</p> <p>12.10.21 Further enquiries have revealed that cultivation licences will almost certainly be required from WCC so spring bulb planting will take place in Arlebury Park for the time being as R&E initiative (R21/69 refers).</p>	Completed
Com & Tourism	CT21/09	15/06/2021	Terms of Reference	<p>15.06.21 Item deferred pending review of the document</p>	Ongoing
Com & Tourism	CT21/40	21/09/2021	Floral Display Scheme 2022	<p>The Floral Display Scheme 2021 was reviewed, and it was concluded that there should be a specification regarding the type and number of plants per display for 2022 with a colour scheme of red, white, and blue. The committee wanted to investigate other floral displays instead of the roof troughs.</p> <p>RESOLVED to obtain three quotes for the Floral Display Scheme 2022 and investigate other floral displays instead of roof troughs.</p> <p>Three companies had been asked to provide a quotation: two had responded and one had declined to quote. The two quotations and pricing were reviewed, and a discussion ensued with a focus on cost and the criteria of the scheme.</p> <p>19.10.21 CT21/59 RESOLVED that the quotation from Hanging Garden; the cost of the hanging baskets and troughs of £45 for residents and £54 for businesses; and the floral displays are installed by mid-May and removed by the end of September be approved</p>	Ongoing

Com & Tourism	CT21/42	21/09/2021	The Queen's Platinum Jubilee 2022	<p>RESOLVED to investigate updating the trail boards, joining with local organisations for hosting an event at Arlebury Park and having the floral displays in red, white, and blue.</p> <p>19.10.21 Local organisations keen to take part in Jubilee event in June. JJ organising an inception meeting.</p> <p>19.10.21 Red, white and blue floral displays to be provided by supplier</p> <p>19.10.21 Trail board costs upto to £1500 per information board</p>	Ongoing
Com & Tourism	CT21/60	19/10/2021	Queen's Green Canopy	<p>RESOLVED that the Committee would organise a community event to complement tree planting undertaken by the Recreation and Environment Committee as part of the Queen's Green Canopy project be approved</p>	Ongoing
Com & Tourism	CT21/61	19/10/2021	Councillor Street Surgeries	<p>RESOLVED that Councillor Street Surgeries would be held on 4th November and 4th December 2021 at the top of Broad Street be approved.</p> <p>05.11.21 Street Surgery changed to 9.11.21</p>	Ongoing