

Clerks Report

Committee	Agenda Item No:	Date of Council meeting	Issue	Log	Current Status - RAG 0-3 mths Green 3-6 mths Amber Over 6 mths Red Over 1 year Dark Red	Time Taken Months
Com & Tourism	ET19/049	03/09/2019	Communications Strategy	011019 - Rolling calendar on website 140720 F20/031 RESOLVED: That the office review both the policy and strategy and report back with a draft document for consideration. 190121 Strategy submitted for review by Chair & Town Clerk	Ongoing	
Town Council Com & Tourism	19/140	17/09/2019	West Street telephone kiosk	08/12/20 Renovation works completed on telephone box, gold emblem requires painting. 151220: The addition of a floor covering, and extra wall displays will be costed but expenditure will be dependent on the remaining budget 190121: Ideas to complete kiosk to be brought to next meeting in February £1200 budget remaining.	Ongoing	
Com & Tourism Town Council	CT20/013	16/06/2020	Automotive Show	Recommendation 1: That JJ produce a detailed event plan for New Alresford Automotive Show for consideration at Full Town Council meeting on 27th January 2021 190121: Following JJ's presentation of a scaled down version of the Automotive Show in line with COVID, JJ to produce detail event plan for consideration at February C&T meeting, prior to consideration at Town Council meeting	Ongoing	
Com & Tourism	CT20/64	15/12/2020	Hanging Baskets and Troughs Scheme	RESOLVED: That the Hanging Basket 2020 scheme continues as is for 2021 be approved and that three quotes for the supply, maintenance and watering of hanging baskets and troughs to be obtained for presentation at the next meeting on 19th January 2021. Dec 20 - Two companies declined to provide a quote as they were unable to provide a watering and maintenance service Recommendation - To accept the quote from Hanging Garden 190121 CT20/78 RESOLVED: That the quote from Hanging Garden be approved and the anticipated increase in cost of the Hanging Basket and Troughs Scheme from £14,650 to £15,269 be approved. (Budget line for HBs to be increased)	Ongoing	
Com & Tourism	CT20/66	15/12/2020	Promotion of Town	RESOLVED: That JJ and SJC meet with Think Creative Consultants about social media ideas for promoting Alresford and then feedback to the Committee JJ met with Think Creative Consultants who will come up with ideas to promote Alresford digitally to attract visitors	Ongoing	
Com & Tourism	CT20/67	15/12/2020	Feather flags	RESOLVED: That the purchase of two double sided 3m feather flags with water bases for public events at a cost of no more than £400.00 is approved	Ongoing	
Com & Tourism	CT20/68	15/12/2020	Remembrance Day 2021	Recommendation 1: That Councillors are to explore these and other ideas and report back to the Committee. 190121 CT20/79 RESOLVED: That the spend of up to £750 for the creation of a river of knitted poppies be approved	Ongoing	

Com & Tourism	CT20/77	16/01/2021	Project Ideas	Following are review and noting a year to date underspend against budget. Ideas were sought on additional projects to be completed before year end. Recommendation1: Ideas for additional projects before end of financial year to be presented at the next meeting.	Ongoing	
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